



Criminal History Record Information Training Symposium for Non-Criminal Justice Users



ILLINOIS STATE POLICE • DIVISION OF ADMINISTRATION • BUREAU OF IDENTIFICATION
IN CONJUNCTION WITH THE SUBURBAN LAW ENFORCEMENT ACADEMY

In an effort to educate non-criminal justice users regarding the Illinois State Police and Federal Bureau of Investigation Criminal History Record Information (CHRI) programs, the Illinois State Police, Bureau of Identification in partnership with the Suburban Law Enforcement Academy (College of DuPage) and the Illinois Associate of Chiefs of Police, is conducting two Criminal History Record Information Training Symposiums. In order to protect children, the elderly, and people with disabilities, it is important that non-criminal justice CHRI users make good hiring and licensing decisions regarding potential child care providers, health care workers, local governmental, school, and retail employees, as well as general employment staff.

Training Topics :

- Role of the Bureau of Identification (BOI) (Collect, Maintain, Disseminate)
- Adam Walsh Child Protection & Safety Act
- Name-based vs. Fingerprint-based Inquiries
- Uniform Conviction Information Act and the Fee Applicant Law
- Conviction vs. Non-conviction Records
- Restricted Use of LEADS
- New Legislation
- Illinois State Responses vs. FBI Responses
- Inquiry & Response Methods
- Fingerprint Quality
- Errors (What they are and what you can do about them)
- FeeSub and Decrypt Information
- How to Interpret a Rapsheet
- Customer Support
- Fiscal Procedures
- Sex Offender Information
- Livescan Overview

Spring Training Session

The Spring training session will be held on **Tuesday, April 27, 2010** in Room 2800 of the Student Resource Center at the College of DuPage located at 425 Fawell Boulevard, Glen Ellyn, Illinois 60137-6599. Registration at this event will be from 7:30 a.m. to 8:30 a.m. The Symposium is scheduled from 8:30 a.m. to 1:00 p.m. For directions and parking arrangements, please go to www.cod.edu/Maps_Loc.htm.

Fall Training Session

The Fall Symposium will be held on **Tuesday, September 28, 2010** at the Knights of Columbus, 2200 South Meadowbrook Road, Springfield, Illinois. Registration at this event will be from 7:30 a.m. to 8:30 a.m. The Symposium is scheduled from 8:30 a.m. to 1:00 p.m. Parking is available adjacent to the building. For directions, please use your preferred mapping resource such as www.mapquest.com.

Registration Information

Participants are to register no later than [Friday, April 9, 2010](#) for the Spring Session and [Friday, September 10, 2010](#) for the Fall Session. Please complete and return the registration form below along with a **check or money order for \$25.00** per participant made payable to the [Suburban Law Enforcement Academy](#). We do not accept cash or credit cards. Seating is limited, please register early. A continental breakfast will be provided at both sessions.

Criminal History Record Information Training Symposium Registration Form

Spring Training—April 27, 2010
College of DuPage, Glen Ellyn, IL

Fall Training—September 28, 2010
Knights of Columbus, Springfield, IL

Number of Participants _____

Fee: _____

Total: _____

The total will autocalculate when using the form electronically

Agency Name _____

Address _____

E-mail Address _____

Agency Contact Name _____

Phone _____

Make checks payable to:

**Suburban Law Enforcement
Academy
and mail to**

**JoAnn Haines
Suburban Law Enforcement
Academy
425 Fawell Blvd.
Glen Ellyn, IL 60137**

**630.942-2677
www.cod.edu/slea**